



**Australian Embassy Myanmar**  
**Visa and Immigration Office**

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**APPLYING FOR A PARTNER MIGRATION VISA**  
**Partner (provisional) - Subclass 309**

**Who should apply for a Partner (provisional) – subclass 309 visa?**

A **Partner** visa is for applicants who are either legally married to or in a de facto relationship with their partner (including same-sex partners)

**How much will this visa cost?**

There is an application charge for this visa. This will not be refunded if your application is unsuccessful, or if you decide to withdraw your application after you have lodged it. Please ensure that you pay the correct amount applicable to you and any additional charge for each of your family members included in your application.

See: <http://www.border.gov.au/Trav/Visa-1>

**Where do I lodge my application?**

All visa applications should be lodged at the Australian Visa Application Centre (AVAC) in Myanmar operated by VFS Global.

Address: #305, Prime Hill Business Square,  
No. 60, Shwe Dagon Pagoda Road,  
Dagon Township, Yangon, Myanmar  
Telephone: 02-118-7100  
Email: [info.aurng@vfshelpline.com](mailto:info.aurng@vfshelpline.com)

Contact Centre hours: 08.30 hrs to 16.30 hrs  
Business hours: 08.30 hrs. – 16.30 hrs. (Monday to Friday\*)  
Application lodgement hours: 08:00 hrs. – 15:30 hrs. (Monday to Friday\*)  
Passport Collection hours: 08:30 hrs. – 16:30 hrs. (Monday to Friday\*)  
*\*Except on Public Holiday (<http://www.myanmar.embassy.gov.au/rang/aboutus.html>)*

A fee will be charged for this service in addition to the scheduled fee charged by the Australian Government for all visa applications. For more information about lodgement procedures, fees charged, contact details, office locations and office hours, please visit <http://www.vfsglobal.com/australia/myanmar>

**What happens after I have lodged my application with the Australian Visa Office Myanmar?**

Once you have lodged your application with the AVAC, you will be issued a receipt for your payment. The application will be transferred and processed in the Australian Visa office in Bangkok, Thailand. Staff from the Australian Visa Office in Bangkok will send you an acknowledgement letter along with a file reference number. You will need to refer to the file reference number when contacting the Embassy.

**How long will it take?**

All applications for migration are assessed in the order they are received by this office.

The global processing time service standard (i.e. from the time we receive your application until a decision is made) for a partner visa (Subclass 309) is 12 months. This timeframe can be longer where an application is not complete, where there are health and character concerns or a history of non-compliance with Australian immigration law.

**What will help me get my application processed faster?**

You should ensure you lodge a complete visa application. A complete visa application is one that provides all the information necessary for a decision to be made. You should support your application with as much information as possible at the time of lodgement as a decision may be made solely on the information that you have provided with your application.

**What is the health/medical examination process?**

You and members of your family unit must undergo health examinations, including all children under the age of 18 years as well as dependants who may not live with you, even if they are not migrating. If you or any of your dependent relatives do not meet health requirements, you may not be granted a partner category visa.

The medical examinations should be conducted only after a visa application has been validly lodged with the Embassy. Once the application is lodged, the case officer will provide you with a "Health Assessment" letter (by email or mail). The Panel Doctor will need to see this letter as part of the medical examination process and you should take the letter with you when you go to the Panel Doctor for your examination.

Medical examinations must be undertaken by a doctor from a list of approved panel physicians provided by the Visa and Immigration Office, Australian Embassy Myanmar.

**Panel physicians- Yangon****Medical and Radiology Clinic**

Myanmar International SOS Clinic- Renaissance Inya lake Hotel

37 Kaba Aye Pagoda Road

Telephone: +95 1 667 879

Fax: +95 1 667 866

**Doctor(s):** Dr Chantal Bonfils or Dr Khin Cho Htay

**I have many photographs and a lot of evidence of our relationship, should I include it all in my application?**

No, we only need to see a small selection of photographs of you and your family or evidences of the relationship. Ideally, this evidence should reflect the length of your relationship from the time you met until now. Large volumes of photographs and documents are not required. If required your case officer may request you attend an interview.

**Other important things to note:**

- If you are married to your partner and your partner is under 18 years of age, he or she cannot be your sponsor. If your partner is aged 16 or 17 years, he or she may be able to nominate an eligible sponsor. In such cases, you should contact your case officer to find out what further documentation is required by the department.

- **Do not** provide original documents unless requested. You should provide ‘certified copies’ of original documentation. Documents not in English must be accompanied by accredited English translations. '**Certified copies**' are copies authorised, or stamped as being true copies of originals, by a person or agency recognised by the law of the country in which you currently reside. The **only** original document you need to provide is your police certificate.

### **Can I ask another person to deal with the Embassy on my behalf?**

Australian privacy laws prevent this office from responding to enquiries from people not authorised by the applicant. This includes the person providing support to the application. If you want to authorise another person to be able to discuss your application with this office, or for them to receive correspondence about the application, you should indicate this on the application form, a written statement or by using a Form 956.

<http://www.border.gov.au/about/corporate/information/forms/application/numerical-list>

If there are any changes in your circumstances following lodgement of your application, you are obliged to inform us about them. You may use [Form 1022 Notification of Changes in Circumstances](#) for this purpose.

### **Australia’s visa label policy**

The Australian Government does not require holders of Australian visas to have a visa label in their passport.

We electronically record all visas issued to non-citizens providing them permission to travel, enter and/or remain in Australia. This means that evidence of a visa grant in the form of a visa label is no longer routinely issued to visa holders. Instead, electronic visas are linked to a visa holder’s current passport which enables us to provide accurate, secure and real-time information about a visa holder’s visa details. It is also more secure than issuing a visa label as it reduces the risk of fraud.

Having this electronic connection also enables online checking of visa details by visa holders, airlines, registered Australian organisations and Australian government agencies.

### **About your visa**

When you receive your Australian visa you are issued with a visa grant notification letter that explains the conditions of your visa including period of validity and entry requirements. You should retain this for your own reference and may wish to carry it with you when you travel as it contains important information about your visa. The information contained within the visa grant notification letter will help you check your visa details online using the department’s Visa Entitlement Verification Online service, known as [VEVO](#).

### **Initial entry date**

After your visa has been issued, you must enter Australia by an initial entry date. The initial entry is determined by the validity of your medical examination and police clearances which are valid for 12 months after being issued. Whichever of these clearances expires first will determine the initial entry date that you must enter Australia. The initial entry date cannot be changed under any circumstance.

If you have any dependents migrating with you to Australia, they may have conditions on their visas including;

- They cannot enter Australia before you
- They cannot marry or be in a de-facto relationship before they enter Australia

### **Application online**

If you lodge your application online through [ImmiAccount](#), you **should** upload all supporting documents into the system at the time of lodgement. Failure to do so may lead to delays in the processing of your visa application. **The maximum size for each file you attach is 5MB and you can upload a maximum of 60 files.** If attaching several photos, please combine these into a single document before uploading.

If you are requested to provide more supporting documentation for your application, you **should** submit (upload) supporting documents online via your ImmiAccount. To attach documents to your visa application, please login to your ImmiAccount, find the application details page and click on the Attach Document button on the right hand side of the screen. **The maximum size for each file you attach is 5MB.**

For more information on ImmiAccount, please visit <http://www.border.gov.au/Trav/Visa/Immi>

Additional information regarding the attachment process can be found here: <http://www.border.gov.au/Trav/Visa/Atta>

## Application Document Checklist

This application document checklist details the information and supporting documents (personal and character) required to assist with the lodgement of a complete application with the department. You may also need to provide additional information and documentation after you have made your application if the department requires it.

### Personal Documents Required from the Primary Applicant and the Sponsor

- [Form 47SP](#) Application for Migration to Australia by a partner (completed by the primary applicant). Please ensure that you have signed and dated all declarations.
- [Form 40SP](#) Sponsorship for a partner to migrate to Australia (completed by the sponsor). Please ensure you have signed and dated Q52 Sponsorship Undertaking
- [Form 47A](#) details of child or other dependent family member aged 18 years or over. This form must be completed for each dependent aged 18 years or over whether migrating or not.
- Form 80 Personal particulars for character assessment from each applicant aged 16 years or older. Applicants must list full details of all addresses that they have lived at for 12 months or more during the last 10 years and provide full details of all employment and / or education since leaving school. If you believe a question is not relevant write “not applicable” and explain why  
<http://www.border.gov.au/Forms/Documents/80.pdf>
- At least two [Form 888](#) statutory declarations with accompanying ID, preferably from individuals who are Australian citizens or permanent residents and who have personal knowledge of your partner relationship (such as a relative and a friend) and support your claim that the relationship is genuine and continuing.
- Pay the appropriate Visa Application Charge for you and family member included in your application. See: <http://www.border.gov.au/Trav/Visa/Fees>
- Form 54- Family Composition - complete the form in English and signed  
<http://www.border.gov.au/about/corporate/information/forms/application/numerical-list>
- Signed Household Registration Form – notarised copy of Myanmar original and notarised English translation.
- Certified copies of the biographical pages of the current passports or travel documents of all people included in the application (these are the pages with the holder's photo and personal details and the issue/expiry dates).
- Two recent passport-sized photographs, no more than 6 months old, of you and any migrating dependents travelling with you. Print the name of the person on the back of each photograph.
- If you are applying on **marriage grounds**, you will need to provide a certified copy of your marriage certificate. If married in Australia, the certificate should be issued by the responsible State and Territory registry office.
- If you are applying on **de facto partner** grounds you will need to provide one of the following:
  - evidence that your de facto relationship has existed for the entire 12 months immediately **before** lodging your Partner visa application See: Fact Sheet 35

One-year relationship requirement at

<http://www.border.gov.au/about/corporate/information/fact-sheets/35relationship>

- Evidence of compelling and compassionate circumstances of why you are applying before the 12 months has passed (for example if you have a child with your current partner).
- Written statements from you and your partner detailing the history of your relationship (for example when and how you met, when you married or when your de-facto relationship commenced, joint activities, significant events in the relationship) and your future plans together.
- Provide evidence that the relationship with your partner is genuine and continuing (for example: letters with envelopes, emails, telephone bills, photographs, money transfers, etc.) See: Evidence of a genuine, continuing and ongoing relationship at <http://www.border.gov.au/Forms/Documents/1127.pdf>
- If you, your partner or anyone included in your application has changed his or her name (for example by marriage or deed poll) a certified copy of evidence of the name change.
- Certified copies of documents (evidence of dependency) to verify custody and access arrangements, for children under 18 years of age unless it is the child of both you and your partner. See: : <http://www.border.gov.au/Forms/Documents/1127.pdf>
- If any child included in your application is adopted, a certified copy of the adoption papers.
- Evidence of dependency for any dependent children aged 18 years or over or any other dependent relatives included in your application. For example, evidence that they are financially dependent on the primary applicant for the basic needs of food, shelter and clothing, and how long this support has been provided. Evidence may include bank statements, money transfers, rent receipts etc.
- If you, your partner or anyone included in your application has been permanently separated, divorced or widowed, a certified copy of the statutory declaration/separation certificate, divorce decree absolute or the death certificate of the deceased partner (as appropriate).

### **Personal Documents required from Primary Applicant**

- Documents to prove each person's identity in your application – a certified copy of birth certificates, identity cards, household registration and copies of passport details pages including the photograph. This must be provided by you as the Primary Applicant and all migrating family members. Please ensure the details on passports and your other documentation match.
- Documents to verify the custody of all children included in this application, i.e. divorce memorandum or death certificate if one of the child's parents is deceased.
- A written statement from the non-migrating parent or legal guardian of each child consenting to the grant of a visa for that child to migrate permanently to Australia with you. A certified copy of the other parent's passport or identification card must also be provided.
- Original police certificates** from every country the applicants (if aged 16 years and over) have resided in for a total of 12 months or more during the last 10 years. Details are

available on form *Character Requirement Penal Clearance Certificates*. Please visit <http://www.border.gov.au/Trav/Visa/Char> for more information.

**Relevant document:** ‘Police Clearance’ - ‘Recommendation free of criminal offence’.

Residents apply in person to your local township police office.

**Provide:** proof of identity.

**Fee:** payable.

**Note:** certificates cannot be obtained by non-residents

- If you have served in the armed forces of any country, certified copies of military service records or discharge papers.

Two recent passport-sized photographs, no more than 6 months old, of you and any migrating dependents travelling with you. Print the name of the person on the back of each photograph.

### Personal Documents required from Sponsor

- Two recent passport-sized photographs, no more than 6 months old, of you and any migrating dependents travelling with you. Print the name of the person on the back of each photograph.
- Evidence that your sponsor is aged 18 years or older and is an Australian citizen, Australian permanent resident or eligible New Zealand citizen, such as:
  - **Certified copy** of your sponsor’s Australian citizenship certificate, birth certificate, Australian passport or foreign passport containing evidence of permanent residence.
  - An eligible New Zealand citizen is one that;
    - a. meets health and character considerations; and
    - b. was in Australia on 26 February 2001 as the holder of a Subclass 444 (Special Category) visa; or
    - c. was in Australia as the holder of a Subclass 444 visa for a period of, or periods that total, not less than 1 year in the period of 2 years immediately before 26 February 2001; or
  - has a certificate, issued under the Social Security Act 1991, that states that the citizen was, for the purposes of that Act, residing in Australia on a particular date. If there is a child under 18 years of age included in your application, the sponsor must provide the following: an Australian Federal Police Certificate – Full Disclosure (if the sponsor has spent a total of 12 months or more in Australia since turning 16 years of age) and
  - police certificate/s from each country in which the sponsor has spent a total of 12 months or more in the last 10 years since turning 16 years of age.
- If applicable, a statement from your sponsor regarding any other person they have previously sponsored or nominated for a Spouse, Partner, Prospective Marriage, Interdependency visa or any other person for whom your sponsor has signed a maintenance order and/or an Assurance of Support.

This statement must indicate the nature of your sponsor’s relationship with this other person or persons, the date any sponsorship was lodged and the date the relationship ceased.

For further detailed information, please visit [www.border.gov.au](http://www.border.gov.au) or [www.myanmar.embassy.gov.au](http://www.myanmar.embassy.gov.au)

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